CAWRA Meeting Minutes

Meeting: CAWRA	**Chair:** Felicity Gabriel
Date: Wednesday 27th September	**Minutes by** Rex Ingle
Members see separate list	
Others in attendance: Jane James, John Newton, Community Engagement Officer	
Apologies: Roy Brame, Robert Butler, Sue Clark	

Item	Minutes/Action	Action by whom	Action by when
1	**Minutes of the previous meeting were read and agreed.** **Actions from the previous meeting** All actions will be picked up in the reports.		
2	**Chairman's report – presented by Felicity Gabriel on Rob Butler's behalf.**		
2.1	The July meeting was very poorly attended. We agreed to cancel the August and December meetings**.**		
2.2	Tesco staff attended the July meeting, as a result the following items were put in place: • CAWRA is on the instore notice board • A room is available for meetings if required • We could be considered for the quarterly community funding award • We will be supported for CAWRA meets the public in the Tesco foyer.		
2.3	The Fuzion event was attended on August 12th to promote CAWRA in the community. CAWRA was available to talk to the public at		

2.4	Tesco on September 2nd. New members were registered.		
2.5	The CAWRA flyer is now available in English, Polish, Portuguese, Romanian and Russian.		
2.6	Vice Chairpersons are required. Felicity Gabriel and Sue Clark were willing to share the post.		
2.7	The Chairman's association meeting is being coordinated by John Newton, to include vice-chairperson as well.		
2.8	The community garden project (outside Cloverfield church). John Newton to speak to Breckland district council ref lease. Tom Duchesne to obtain support and provide plans.		
2.9	The Family Fun day is to be put on the agenda for the next general meeting.		
2.10	CAWRA now has a live bank account at Lloyds.		
2.11	The Cloverfield area is not on the list for community speed watch due to 20mph speed limit and speed bumps. More volunteers are needed.		
2.12	Rex Ingle offered to organise litter picks on a regular basis.		
2.13	The children's playground in Bergamot Close was inspected by ROSPA on the 24th August. The park still needs tidying.		
	Cars for sale- if seen, please report to Rob Butler giving the following details: location, make, reg no and phone no.		

2.14			
3	**Secretary's Report - Andy Temple** Nothing to report at present.		
4 4.1	**Treasurer's Report- Felicity Gabriel** We have applied and have now been awarded our three hundred pound start up grant.		
5 **5.1** **5.2**	**Councilor's Report** Jane James (Thetford Town Council) The heritage open days were very successful. The next event is the Winter Wonderland Extravaganza which is underway and will start the end of November. John Newton (Breckland District Council/Thetford Town Council) 101 call data is now being monitored closely. Community garden project – Breckland Council will only charge a peppercorn rent for the land but the project will need to meet several criteria i.e use, appearance, to have a maintainance program in place and the project will have to be sustainable before the land will be signed over.		
6 **6.1**	**Election of Officers** In the absence of the Chairperson the committee feel it necessary to appoint vice chairpersons. It is understood that Felicity Gabriel and Sue Clark would share the post jointly. All in attendance were in agreement.		

7	**AOB**		
7.1	The Community Engagement Officer introduced herself and explained in detail the main aspects of her job, which included neighbourhood watch, community policing etc. She also outlined the broad details of community speed watch and crime reporting.		
7.2	Rex Ingle outlined a brief proposal for the litter project and offered it to the floor for discussion. From the discussion it was suggested that the format should be a mid week/weekend one hour approx. litter pick with designated hit areas. Dates and areas to be agreed at the next meeting.		
7.3	It should be noted that the Bergamot play area is now clean and tidy. The kerb weed killing for the estate will be completed shortly and grass cutting has taken place today.		
7.4.	Car sales seem to be on the decline but vigilance is still necessary.		
8	**Date of next meeting.** 26th November 8pm at Cloverfield Community Centre.		